

DATE: November 28, 2023

FROM: David Morgan, TEAM Inc – President/CEO

RE: **Resources for Establishing a Standing Affordable Housing Board or Committee or Council**

A standing Affordable Housing Board or Committee can be a valuable resource to assist a municipality in assessing, implementing, and achieving its goals toward addressing Workforce Opportunity Housing and additional affordable housing goals. An Affordable Housing Board or Committee or Community Council includes a variety of community perspectives to provide for more robust discussions, enhanced problem-solving capabilities, and representative solutions that are likely to balance common interests.

Important perspectives include, but are not limited to:

- ◇ **Planning, Zoning, or Planning and Zoning Commissioner,**
- ◇ **Member of the municipality’s legislative body,**
- ◇ **Conservation Commission or Land Trust Representative,**
- ◇ **Community Resident(s) At-Large, including both:**
 - **Homeowner,**
 - **Renter,**
- ◇ **Social Services Representative,**
- ◇ **Senior Services Representative (e.g., a member of a Commission for Elderly Services or Commission on Aging),**
- ◇ **Board of Education Representative,**
- ◇ **Health Services Representative,**
- ◇ **First-Responder Representative,**
- ◇ **Realtor,**
- ◇ **Residential builder,**
- ◇ **Faith-Based Organization Representative,**
- ◇ **Other locally-relevant representation.**

The [Town of Washington, Connecticut has a sample ordinance to establish a Housing Commission](#) that can be used to establish a Board or Commission or serve as a starting point. TEAM Inc is available to provide additional resources or guidance in establishing a standing Affordable Housing Board or Committee or Community Council.